



CLYDEPORT OPERATIONS LTD

LAID-UP VESSELS – INITIAL ENQUIRY

This document is designed to capture the basic marine details of a lay-up enquiry at Clydeport. It will allow the Harbour Authority and the client to determine where and how the lay-up can be achieved. It will provide the framework for a planning information exchange.

All information provided to Clydeport will be treated as confidential and may form part of a current or future Non-Disclosure Agreement (NDA).

Clydeport lay-up planning falls into three distinct phases:

1. Laid-up Vessels – Initial Enquiry and formal response
2. Laid-up Vessels – Marine Planning Document
3. Laid-up Vessels – Marine Agreement

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1. Vessel Particulars and proposed Layup Arrangements
2. Information to be provided by Clydeport
3. Marine points of contact – Clydeport and Customer
4. Next Steps

LAY-UP CONDITIONS Clydeport’s interpretation of the different lay-up conditions are as follows;

Layup Condition	Definition
Hot ship lay-up (24-hour reactivation)	This lay-up condition is suitable for up to one month out of service. In this condition, the vessel is held within Classification and Flag State requirements although the number of crew may be reduced in line with the certified minimum safety manning limits (With Flag state and SHA approval). The machinery will be kept operational but various economies may be made.
Hot ship lay-up (one-week reactivation)	This lay-up condition is suitable for up to 12 months out of service. In this condition, the vessel manning is reduced below the trading limit (With Flag State, Classification Society, SHA approval and insurance companies if applicable). In this condition, restrictions to manning and certification may be exercised by the SHA.
Cold ship lay-up (three-week reactivation)	This lay-up condition is suitable for up to five years out of service. In this condition, the vessel manning is in line with emergency requirements to deal with fire, flooding, mooring and security watch. On reactivation, the vessel may need to go directly to dry-dock before trading, depending on the extent of hull marine growth.
Long-term lay-up (three-month reactivation)	This lay-up condition is suitable for over five years out of service. In this extended condition, the preparations will be comprehensive to the extent that original equipment manufacturers should be consulted for critical equipment. Furthermore, any remedial work required on reactivation is likely to be extensive and unpredictable, e.g. renewal of alarm systems due to obsolescence. Several vessels will be laid-up in this condition side-by-side to minimise supervision costs

Should the Client’s requirements not align or interpretation is different to the above, Please ensure this is highlighted within the additional comments section below.

1. VESSEL PARTICULARS

Please provide the vessel(s) particulars sheet for each intended lay-up. Air Draught information will be required for lay-ups in the river. If the draught is likely to be different for that published in the particulars, please ensure this information is included.

Please fill in the table below and attach the particulars sheet. For multiple vessel lay-up, please cut and paste the table for each vessel or unit.

VESSEL 1		
(a)	Vessel Name / Type	
(b)	Vessel Flag State	
(c)	Expected duration of layup	
(d)	Proposed Layup Location	
(e)	Layup Position	Anchorage / Berth
(f)	Type of Layup – Hot/Cold/ Long-term	
(g)	Additional Information/Comments	

2. INFORMATION TO BE PROVIDED BY CLYDEPORT

The following information is published at
<https://www.peelports.com/marine-information?port=clydeport>

- (a) Berth Data Sheets
- (b) Hydrographic Charts
- (c) Tidal Information
- (d) Pilotage Information
- (e) Towage Information

Clydeport Marine Managers will provide additional marine information on request.

3. MARINE POINTS OF CONTACT

(a) Clydeport Marine Managers

clydemarinemanagers@peelports.com

Tel: 01475-886321

Further local information is available in the Clydeport section of the Peel Ports Group website:

<https://www.peelports.com/marine-information?port=clydeport>

(b) Customer

Please provide contact details for marine queries:

Name:	
Position:	
Company:	
Tel:	
Email:	

4. NEXT STEPS

Clydeport will review this proposal and If further information is required in order to assess marine aspects of the proposal, Clydeport Marine Managers will liaise directly with the customer’s point of contact given above.

The Harbour Authority will respond to the proposal in writing to confirm how the lay-up can be achieved.