



MARINE LEISURE EVENTS

CLYDEPORT AND ARDROSSAN

GUIDANCE FOR ORGANISERS

INTRODUCTION

The Clyde is a special place for marine leisure activities, but it is also heavily used by commercial and naval vessels, timetabled ferries and leisure craft. Peel Ports (Clydeport and Ardrossan) as Statutory Harbour Authority, is keen to encourage marine leisure events which are planned responsibly, minimise the dangers to participants and mitigate the risks and inconvenience to other users of the Clyde. It also has a responsibility to ensure, as far as reasonably practicable, the safety of all who use the waters within its jurisdiction.

The Harbour Master's permission is required for all marine leisure events and this can be obtained through liaison with Clydeport Marine Department (clydemarinemanagers@peelports.com). The process of obtaining permission supports the event organiser's planning and preparation for the event, and ensures co-ordination with other river users. Event organisers are responsible for obtaining the necessary permission for leisure events and for fulfilling any conditions set by the Harbour Master.

MARINE LEISURE EVENTS

Marine leisure events take various forms. The following are examples of events which have been facilitated by Clydeport over recent years:

- Open water swim over a set course
- Zip lines rigged across the River
- Cruise in Company events in the River (East of No 1 Buoy)
- Boat Races
- Yachting regattas in the Firth of Clyde

These events are often organised by individuals or groups to raise funds for charities. Organisers are encouraged to make contact with Peel Ports (clydemarinemanagers@peelports.com) to discuss proposals at an early stage, and a minimum of 6 weeks before any publicity is issued to potential participants.

Those clubs or organisations holding repeat or multiple events on different dates may apply for one permission to cover several events.

PERMISSION TO HOLD A MARINE LEISURE EVENT

Organisers should complete Peel Ports Form – APPLICATION FOR PERMISSION TO HOLD A MARINE LEISURE EVENT – which is available to download from www.peelports.com in the Clydeport Marine section. This form collates the information required to assess the organisers' plan for the proposed event, safety considerations and potential impacts on other river users at an early stage. For larger events, full consultation and planning meeting(s) bringing together all parties concerned may be required.

SHA RESPONSIBILITIES

1. Full review of all submitted applications and associated documents and marine safety advice for organisers.
2. Where appropriate, issue of Notice to Mariners for the event (charging per Schedule of Charges published at www.peelports.com).
3. Issue permission document for holding a marine leisure event.

ORGANISERS RESPONSIBILITIES

1. Submit completed application along with all associated documents including any specific additional information which may be required by the Harbour Master.
2. Take full consideration of tidal and weather conditions expected during the event.
3. A permit may also be required by the relevant Local Authority. It is the responsibility of the event organiser to obtain all relevant permissions.
4. Provide all relevant contact details and communications plan.
5. Ensure all participants and support craft crew etc. are fully briefed on event plan, safety and any special conditions included in the permission document.
6. Once permission is granted, liaise with Estuary Radio as outlined in the permission document.