

# NOTICE TO PORT USERS

## LINE HANDLING SERVICES

## CHRISTMAS AND NEW YEAR WORKING ARRANGEMENTS

The following arrangements will be in place for Line Handling Services during the Christmas and New Year period 2025–2026.

### CHRISTMAS SERVICE

<b>Starts:</b>	19.00 on 24 December 2025
<b>Finishes:</b>	08.00 on 27 December 2025
<b>Order deadline:</b>	16.00 on 24 December 2025

### NEW YEAR SERVICE

<b>Starts:</b>	19.00 on 31 December 2025
<b>Finishes:</b>	08.00 on 2 January 2026
<b>Order deadline:</b>	16.00 on 31 December 2025

**Regular Services (i.e. not Christmas or New Year Services) will be provided at all other times.**

### Amendments to or cancellations of Christmas or New Year Services

All amendments to or cancellations of Christmas or New Year Services require a minimum of 12 hours' notice before the required service commencement time of either the original order or re-order, whichever is earlier. Failure to provide the required notice will result in a 50% surcharge on the relevant service charge.

### Orders for Regular Services made out of office hours

Original orders for Regular Services will be deemed to have been made out of office hours and will be subject to a 30% surcharge if received between the following times:

16.00 on 24 December 2025 and 08.00 on 29 December 2025

16.00 on 31 December 2025 and 08.00 on 2 January 2026

The notice periods for amendment to or cancellation of Regular Services will be those stipulated in the Terms and Conditions for Ancillary Services.

**Charges for Christmas Services and New Year Services will be at the relevant published standard day rates PLUS 100%, subject to a minimum charge of £900 per service.**