

## **NOTICE TO AGENTS, SHIP AND BERTH OPERATORS**

### **NASBO No: 13 of 2021**

### **Vessel Bookings – Submission of Cargo Tonnage Figures**

**Date of Issue: 29<sup>th</sup> March 2021**

**Notice is hereby given that:** Peel Ports London Medway recently conducted an audit of vessel bookings entered via the “Portlinks” Online Booking Portal. The audit highlighted that a number of bookings did not have a cargo tonnage figure entered at the point of booking or, if a nominal figure was entered, it was not a reasonable estimate of the cargo expected. (eg. 1 tonne entered for a vessel with a 5000t dead weight). It is important that we know what cargoes / quantities are transiting the jurisdiction at any given time; this gives us crucial information which may be required if a marine incident occurs.

It should be emphasised that bookings with incorrect or cargo data omitted formed a low percentage of audit findings; however, can all agents and operators kindly assist by completing the cargo field within their bookings to the best of their knowledge and revisit bookings once vessels have departed to update or confirm figures if required. Re-opening the booking and updating the cargo tonnage figure will also assist in reducing any potential disputes relating to goods dues or cargo handling charges.

Please be aware that, as of 6<sup>th</sup> April 2021, bookings submitted with a zero or unreasonable estimate in the cargo tonnage field may be referred back before being accepted. It should be noted that if a booking is not accepted and referred for amendment it could affect pilot, tug and mooring services planning.

Please forward any related queries to [AllMedwayMarineManagers@peelports.com](mailto:AllMedwayMarineManagers@peelports.com)

**Marine Operations Department  
Peel Ports London Medway**

**29<sup>th</sup> March 2021**