



## STANDING NOTICE TO MARINERS No 08 TOWAGE OPERATIONS

Clydeport has powers conferred under Clyde Port Authority Order Confirmation Act (1965) Part III cl 18 and an obligation under Port Marine Safety Code to ensure safety of navigation for towage operations undertaken within the area of jurisdiction.

### **Ship Assist Towage**

Ship Assist Towage requires advance booking. Clydeport publishes Towage Guidelines and a Towage Matrix. The matrix defines the towing requirements for every vessel arriving or departing each berth. The Towage Matrix has been created by the SHA in Consultation with Pilots, Tug Masters, Towage providers and key stakeholders and is derived through Risk Assessment.

For routine commercial towage, agents should take the following steps:

1. Consult the Clydeport Towage Matrix to determine the towage requirement. If an agent requires clarification, they should contact [Clydeport.portlinks@peelports.com](mailto:Clydeport.portlinks@peelports.com).
2. Contact the towage operator (<https://www.peelports.com/media/s05dbrvw/ship-assist-towage-providers-operating-within-clydeport.pdf>) to confirm availability of the required tugs and place an order in accordance with the towage operator's procedures.
3. Having confirmed the tug booking, the Agent must input the details to the Peel Ports Online Booking Portal (Portlinks) 24hours in advance of the pilot boarding time.

Note: Failure to properly enter information into Portlinks, may render the port agent liable to intervention charges as per published Schedule of Charges at <https://www.peelports.com/marine/our-ports/clydeport>. Pilotage may be delayed or cancelled if towage is not booked and entered into Portlinks 24hrs before pilot boarding time.

If an agent is seeking an exemption from the towage requirement, this request must be made in writing to [clydemarinemanagers@peelports.com](mailto:clydemarinemanagers@peelports.com) 24 hours before ETAs and 8hrs before ETDs Monday to Friday 0800-1700. Assessments are made on a case-by-case basis. Historical Acts where towage requirements have been relaxed, do not set a precedence. Should the request fall outside the timeline or the answer is not forthcoming, the agent is to assume that the dispensation has been rejected and to book towage in line with the matrix.

### **Non-Routine, project, dead towage**

For non-routine tows, risk assessments and a method statement (RAMS) are required to be submitted to [clydemarinemanagers@peelports.com](mailto:clydemarinemanagers@peelports.com) (Tel 01475- 886317/20) together with completed Clydeport Tow Notification Form (available to download <https://www.peelports.com/marine/our-ports/clydeport>).