



13th March 2017

To: All Ships Agents and Shipping Lines

Re: Update to Common European Reporting System (CERS) procedures

In 2012 the MCA launched an update to the existing CERS1 procedure. In addition to the vessel and voyage data required via the new Port Plus messaging, there was a requirement under MSN 1817 for the hazardous, dangerous and polluting goods (DPG) manifest to be supplied along with suitable contact details from where further information could be received if required by either the Maritime and Coastguard Agency (MCA) or European Safety Agency (EMSA); this was known as CERS2.

In compliance, Peel Ports introduced a procedure whereby emails are sent to associated agents/shipping lines for all DPG voyages. This procedure allowed for DPG manifests to be submitted in various formats by replying to a system generated email and attaching the DPG manifest.

Further to CERS1 and CERS2, new CERS3 requirements now mandate the additional submission of Port Security and Waste information via CERS (see below).

In compliance with CERS3, Peel Ports will be introducing a similar email procedure to CERS2, prior to full support being included within the new PortLinks OBP (Online Booking Portal) at portlinks.peelports.com.

What's new?

The CERS Workbook

The CERS Workbook has been designed by the MCA in the form of an Excel Spreadsheet. This workbook contains tabs for input of all the necessary information to go into CERS and will replace all the existing forms used for inputting this information.

Security Information

Port security information is required under EU Regulation 725/2004. The current method of submission (PAN form) will be replaced by the CERS Workbook.

Waste Information

Waste information is required under the Port Waste Facilities Directive. The current method of submission will be phased out over the next few weeks and replaced by the CERS Workbook.





Timescales

The CERS Workbook must be completed by Port users and submitted in reply to emails generated by Peel Ports from 1st April 2017.

We aim to start trialling this week commencing 20th March 2017, so you may receive an email request for the CERS3 workbook at any before the go live date.

We aim to provide the facility to upload the CERS3 workbook for a Vessel Booking via the PortLinks OBP in due course.

References

- **A guide to the new CERS3 reporting process**
- **CERS3 Workbook (v 1.1.4)**

These documents can both be found on the Peel Ports website via the following link:

www.peelports.com/marine-information

Alternatively, you can obtain these by emailing cers3@mcga.gov.uk and requesting copies.

Contacts

In order to keep you fully informed as to the procedure for supporting CERS3 requirements, Peel Ports will communicate with you further prior to the launch on DATE TBC. However, if you have any queries in the meantime, please contact your local Port representative for more information.

Port/Area	Contact Name	Email Address
Clydeport	Brian Forrest	brian.forrest@peelports.com
Great Yarmouth	Andy Rushworth	andy.rushworth@peelports.com
Medway	Dave Newbury	dave.newbury@peelports.com
Mersey (Including the Ports of Liverpool, Heysham & Manchester Ship Canal)	Roy Andrews	roy.andrews@peelports.com

Thank you in advance for your cooperation with the above.

Yours faithfully,

Capt. Steve Gallimore
Group Harbour Master
Peel Ports Group

