

# Peel Ports Medway Bunker Checklist



No.	Item	For Ship	For Supplier	Remarks
1	Has the bunker vessel obtained permissions to go alongside the receiving vessel?			
2	Are fenders in place in order and that there is no metal to metal contact?			
3	Has the Berth Operator been informed that bunker operations are to take place?			
4	Is there a safe means of access between the ship, shore and bunker vessel?			
5	Is there an effective watch on board the ship receiving bunkers and the bunker vessel or shore?			
6	Are there adequate electrical insulating means in place?			
7	Are all bunker hoses in good condition, tested and appropriate for the service intended?			
8	Is fire-fighting equipment on board the receiving ship and the bunkering vessel ready for immediate use?			
9	Have effective communications been established between the ship and supplier?			
10	Has the initial line up been checked and unused bunker connections blanked and fully bolted?			
11	Is the transfer hose properly rigged and fully bolted and secured to manifolds on both the receiving ship and bunkering vessel/bowser/terminal?			
12	Are overboard valves that are connected to the cargo system, engine room bilges and bunker lines closed and sealed?			
13	Are all cargo and bunker tank lids are closed?			
14	Will all bunker tank contents be monitored at regular intervals?			
15	Is there a supply of oil spill clean up material readily available for immediate use?			
16	Are the main radio transmitter aerials earthed and are the radars switched off?			
17	Are fixed VHF/UHF transceivers and the AIS equipment on the correct power mode or switched off?			
18	Are smoking and naked light restrictions being observed?			
19	Are all external doors and ports in the accommodation closed?			
20	Have the Material Safety Data Sheets (MSDS) for the bunker transfer been exchanged where requested?			
21	Have the hazards associated with the toxic substances in the bunkers being handled been identified and understood?			
22	Has a completed copy of this check list been sent to Medway VTS?			
23	Has permission to proceed been obtained from Medway VTS prior to commencing transfer?			

Completed Checklists are to be sent to – [medwayinfo@peelports.com](mailto:medwayinfo@peelports.com)

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## DECLARATION

We have completed the Check List and have satisfied ourselves that the entries we have made are correct to the best of our knowledge.

We have also made arrangements to carry out repetitive checks as necessary and agreed that all appropriate items on the Check List will be re-checked at intervals not exceeding \_\_\_\_\_ hours.

If the status of any item changes, we will immediately inform the other party.

For Ship	For Supplier
NAME	NAME
RANK	RANK/POSITION
DATE	DATE
SIGNATURE	SIGNATURE

Type of Oil/Liquid to be Transferred:		Quantity of Oil/Liquid to be Transferred:	
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### Record of repetitive checks:

Date							
Time							
Initials for Ship							
Initials for Supplier							

**Remember to inform Medway VTS by VHF on completion of bunker transfer**

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