

**APPLICATION TO CARRY OUT, PLACE OR RETAIN WORKS IN THE RIVER MEDWAY, SWALE AND CONNECTED CREEKS AND INLETS WITHIN THE JURISDICTION OF PEEL PORTS MEDWAY**



Please supply the following details. When completed forward the form to [Harbour.Master@peelports.com](mailto:Harbour.Master@peelports.com)

Attach a continuation sheet if required.

Our Reference:

1. Applicant's personal details		
Full name of individual or organisation		
Contact person (if different to above)		
Your reference		
Address		
	Post Code:	
Telephone number		Email Address

2. Correspondence address for this application (e.g. solicitor, agent), if different to Question 1		
Full name		
Address		
	Post Code:	
Your reference		
Telephone number		Email Address

3. Invoice address, if different to Question 1		
Full name		
Address		
	Post Code:	
Telephone number		Email Address

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<b>4. Is the applicant the owner of the riverside land?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>If no, please give the owner's:</b>	
<b>Full name</b>	
<b>Address</b>	
	Post Code:
<b>Telephone number</b>	<b>Email Address</b>

<b>5. Is the applicant the owner of the works?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>If no, please give the owner's:</b>	
<b>Full name</b>	
<b>Address</b>	
	Post Code:
<b>Telephone number</b>	<b>Email Address</b>

<b>6. If this is an application to retain works already in existence, please provide the following details:</b>	
<b>Name of the present licensee</b>	
<b>Locality of works</b>	
<b>Description of works and Peel Ports Medway Reference Number</b>	
<b>Date from which it is intended to take over the works</b>	

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**7. If this is an application for new works, please provide the following details:**

(select one of the four options)  
 Permanent new works     Temporary new works     Demolition works     Varying existing works

<b>Locality</b>	
<b>Detailed description</b>	
<b>(attach a continuation sheet if required)</b>	
<b>Full details of intended use and associated trade (if applicable)</b>	
<b>All drawing numbers and title included with this application – The location should also be indicated on a section of hydrographic chart.</b>	

**The following information should accompany an application for new works (We would ask that these be sent electronically (CD or email) as well as a hard copy):**

<b>Method statement and timescale of works</b>	Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Contextual information and background including relation of works to any wider project (if applicable)</b>	Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a
<b>Any relevant environmental and hydrodynamic assessments and details of any other environmental considerations (if applicable)</b>	Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a
<b>Provide evidence of permission from other regulatory organisations</b>	Attached: <input type="checkbox"/> Marine Management Office <input type="checkbox"/> Environment Agency <input type="checkbox"/> Other

I agree to pay POSL's reasonable charges for considering this application and, if it is successful, their reasonable charges in connection with the grant of any licence.

I consent or am authorised to consent to such personal details as are supplied above being recorded for use solely in connection with the POSL's licensing function (including valuation assessments and appeals). I also consent, or am authorised to consent, to the POSL providing details of the proposed works and their proposed site under in or over the River Medway or Swale, including copies of drawings, to river users or prospective river users, riparian neighbours and bodies or individuals having or exercising statutory powers (such as those set out in the Environmental Information Regulations) duties or an interest in the river.

<b>Signed by the applicant (or agent)</b>	
<b>Date</b>	

REMINDERS

- Under the Medway Ports Act 1973 s 37 (1), the Harbour Authority has the responsibility to licence any works in, under or over the waters of its jurisdiction, that are below the level of High Water.
- The applicant must ascertain what other consents are needed, obtain these consents and provide proof of same (MMO, EA Etc).
- The applicant must construct the works in accordance with the plans submitted to the Peel Ports Medway.